



STATE OF DELAWARE
Child Death, Near Death and Stillbirth Commission

October 12, 2007

FINAL MINUTES

Meeting Date and Time: October 12, 2007, 1:00 PM

Meeting Location: Appoquinimink State Service Center
Large Conference Room, Middletown, DE

In Attendance:

- **Commissioners**
Dr. Garrett H.C. Colmorgen, Ms. Tania M. Culley, Ms. Marjorie Hershberger, Dr. Kathy A. Janvier, Dr. Lani L. Nelson-Zlupko, Ms. Leslie Newman, Ms. Sharon Painter, Ms. Marie Renzi, Dr. Kevin Sheahan, Dr. Philip Shlossman, Dr. Wendy Sturtz
- **Proxies**
Ms. Karen Golden-Triolo for (Secretary Cari DeSantis), Ms. Kathy Goldsmith for (Secretary Valerie Woodruff), Ms. Patricia Dailey Lewis for (Attorney General Joseph R. "Beau" Biden), Sgt Randy Fisher for (Col. Thomas Macleish), The Honorable Jennifer Mayo for (The Honorable Chandlee Johnson Kuhn), Ms. Allison McDowell
- **Staff**
Anne Pedrick, MS, Executive Director
Joan Kelley, RN, FIMR Coordinator
Kristen Joyce, Senior Medical Social Worker
Michael A. Brown, Office Manager
Angela Birney, Administrative Assistant

Call to Order:

The meeting was called to order at 1:03 PM by Commission Chair, Dr. Garrett H.C. Colmorgen. A quorum was established with 17 members present.

OLD BUSINESS

Minutes

Upon a motion duly made and seconded, the minutes of the August 17, 2007, meeting were approved with one change to page 3; the word statue shall be replaced with statute. The Executive Session minutes were unanimously approved.

NEW BUSINESS

Executive Director Report:

Annual Report: The Executive Director reported that it is anticipated that a draft will be available for the Executive Committee in December.

CDNDSC database (FIMR and CDR): Both BASINET and the National Data Tool have been implemented and all cases will be entered into the appropriate database beginning July 1, 2007, and forward. All CDNDSC staff have been trained on BASINET.

Fetal Infant Mortality Review: FIMR CRT's resumed in September. The de-identified cases are now available prior to the meeting rather than the day of the meeting which has expedited the process allowing for more cases to be reviewed at each meeting.

Three (3) maternal interviews were conducted.

The Wilmington CRT is currently full but names are being kept on file should vacancies arise.

The Bereavement Luncheon was held on September 25, 2007. It was an excellent opportunity for collaboration among various agencies. A follow up questionnaire was sent to those who attended the meeting seeking their feedback.

Process Subcommittee: The Subcommittee will be meeting on October 25, 2007, at 900 North King Street, 2nd floor conference room to discuss the preventable/not preventable voting process. Anyone interested in attending should contact Anne Pedrick for additional information.

Website: Upon completion of the Annual Report, the focus will shift to completion of the website.

Personnel: Islanda Finamore, Esq. is the new Child Death Review Specialist and has been attending Panel meetings as well as various meetings on behalf of the Executive Director. She also attends the DHMIC Legislative Subcommittee meetings and chairs the CDNDSC Legislative Subcommittee.

Financial Request: A request has been made to fund a per diem position responsible for assisting with medical abstractions as well as funding an interpreter for the maternal interviews.

Steps-For-Steph: The Executive Director provided information regarding a suicide prevention fundraiser in Delaware which is being held in memory of a Delaware teen who committed suicide.

Panel Positions: The Commission voted and approved the nomination of Marlene Saunders to the Kent/Sussex Panel.

Other Business:

Child Abuse and Neglect Panel (“CAN Panel”): Marjorie Hershberger has accepted the position of chair of the CAN Panel on an interim basis.

Kent/Sussex Panel (“K/S Panel”): One of the K/S Panel co-chairs has resigned leaving Allison McDowell of the Office of the Child Advocate as the remaining co-chair and due to other duties she will be unable to serve as co-chair for the Panel as well. Therefore, nominations for this position are being accepted. Trish Hearn will serve as temporary chair until January.

Medical Society: At the upcoming meeting, this agency will be seeking a change to the statute to thereby call for reviews of maternal deaths in Delaware.

Upon a motion duly made and seconded, it was unanimously decided to enter Executive Session at 1:24 PM.

Upon return to public session, a motion was duly made and seconded and unanimously approved to adjourn at 2:34 PM.